

**The Brite Centre, Braunstone  
Avenue  
On Tuesday, 10 March 2009  
Starting at 5:30 pm**

**The meeting will be in two parts**

**5.30pm – 6.15pm**

**Meet your Councillors and  
local service providers  
dealing with:-**

- **The Brite Centre**
- **Domestic Violence**
- **Local Schools**
- **Police and the Joint  
Action Group**
- **Braunstone  
Neighbourhood  
Management Board (to  
be confirmed)**

**6.15pm – 7.30pm**

**Get involved in your area and  
planning for the future**

- **Council Budget  
Approval – 2009/2010**
- **Update on the Ward  
Action Plan**
- **Community Meeting  
Budget**
- **Community Meetings  
2009/2010**

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Michael Cooke  
Councillor Anne Glover  
Councillor Wayne Naylor**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer using the details provided below.

### **BRaille / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

# INFORMATION FAIR

## PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.

- You can raise matters of concern, give any opinions and find out information which may be of use.

<b>Ward Councillors and General Information</b>  Talk to your local Councillors or raise general queries.	<b>Police and the Joint Action Group</b>  Talk to your local Police Officers and representatives from the Joint Action Group.
<b>The Brite Centre</b>  See what facilities and services the Brite Centre has to offer and find out about how to get involved.	<b>Local Schools</b>  Find out more about local Schools in your area.
<b>Neighbourhood Management Board (to be confirmed)</b>  Talk to representatives from the Braunstone Neighbourhood Management Board.	<b>Domestic Violence</b>  Talk to officers and find out about Domestic Violence initiatives in the City.

**The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTERESTS**

The first main item on the programme is Declaration of Interests, where Councillors have to say if there is anything in the programme they have a personal interest in. For example, if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting held on 2 December 2008 is attached and Councillors are asked to agree that it is a correct record.

**The next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**5. COUNCIL BUDGET APPROVAL 2009/2010**

Councillors will provide an update on the approval of the Council Budget 2009/2010.

**6. UPDATE ON WARD ACTION PLAN**

Steve Letten, Members Support Officer, will provide an update on the Ward Action Plan. Councillors will also provide feedback on recent Patch Walks undertaken in the ward.

**7. COMMUNITY MEETING BUDGET**

**Appendix B**

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

Steve Letten, Members Support Officer, will present the Braunstone Park and Rowley Fields Community Meeting Budget. The following applications have been submitted:

- Mini Moto Academy based in Braunstone, £5,000 – Appendix B1

**8. COMMUNITY MEETINGS 2009/2010**

Councillors will provide an update on the plans for Community Meetings in 2009/2010, and will also consider how to make improvements to communication and attendance at the meetings.

**9. ANY OTHER BUSINESS**

## **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

## **For further information contact**

Andrew Shilliam, Democratic Services Officer, Democratic Support Section,  
Resources Department, Leicester City Council, Town Hall, Town Hall Square,  
LEICESTER LE1 9BG

Phone           0116 229 8813  
Fax              0116 229 8819  
Email           [Andrew.shilliam@leicester.gov.uk](mailto:Andrew.shilliam@leicester.gov.uk)

Steve Letten, Members Support Officer, Resources Department, Leicester City  
Council, Town Hall, Town Hall Square, LEICESTER LE1 9BG

Phone           0116 229 8821  
Email           [Steve.letten@leicester.gov.uk](mailto:Steve.letten@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

## **Your Community, Your Voice**

### **Record of Meeting and Actions**

**5:00 pm, Tuesday, 2 December 2008**

**Held at: Manor House Neighbourhood Centre, Haddenham Road**

Who was there:

Councillor Michael Cooke
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Councillor Anne Glover
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## INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

**Table 1**     **Ward Councillors**

Members of the public were able to talk to their Ward Councillors and Council Officers and raise general enquiries or issues.

**Table 2**     **Leicester Local Involvement Network**

A representative from the Local Involvement Network was present.

**Table 3**     **Leicestershire Constabulary**

Members of the public were given an opportunity to talk to a representative from the Leicestershire Constabulary.

**Table 4**     **SPARKS and Braunstone Park Playspace**

Information was available on the proposed options for the development of a new playspace on Braunstone Park.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.



## **22. ELECTION OF CHAIR**

Councillor Cooke was elected as Chair for the meeting.

## **23. WELCOME AND INTRODUCTIONS**

Councillor Cooke welcomed those present to the meeting and briefly set out each item to be considered.

## **24. DECLARATIONS OF INTEREST**

Members were asked to declare any interests that they may have in the business to be discussed and/or indicate that Section 106 of the Local Government Finance Act 1992 applied to them.

No declarations were made.

## **25. MINUTES OF THE PREVIOUS MEETING**

The minutes of the Braunstone Park and Rowley Fields Community Meeting dated 2<sup>nd</sup> September 2008, as circulated, were approved as a correct record.

## **26. DRAFT WARD ACTION PLAN**

Steve Letten, Members Support Officer, gave details of the consultation process undertaken in relation to developing the ward priorities for the area. Further, it was confirmed that as well as those present at the earlier Community Meeting, other community groups/organisations had been consulted as part of the process. The possibility of utilising the results of the recent IPSOS MORI residents survey undertaken in Leicester was also suggested.

Steve Letten further explained the scoring and ranking process that had been undertaken in relation to the ward priorities and suggested that the emphasis at the meeting could focus on the development of ward priorities relating specifically to the Rowley Fields area, given the location of the Community Meeting and large proportion of residents from the Rowley Fields area in attendance at the meeting.

After circulating a draft Action Plan outline, residents were asked for their opinions in relation to the priorities for the area.

Councillor Cooke and Councillor Glover discussed the following matters with residents at the meeting:

- Older Persons Transport and the problematic location of drop off points in and around the City Centre
- The draft Strategy for Older People

- Local Community facilities and availability of activities for local residents
- Illegal use of Mini-Moto bikes by the young people of Rowley Fields

Councillor Cooke confirmed to residents that discussions were due to take place with transport officials in relation to the issue of public transport both in to and across the City Centre, and also that Adrian Russell, Environmental Services, had agreed to engage residents on a patch walk of the area to identify current issues.

In light of concerns raised by residents about the illegal use of Mini-Moto bikes in the area, a Police Officer from the Local Policing Unit confirmed that they have taken action and seized a large number of bikes being used illegally. Residents were urged to continue to report further incidences of illegal use.

Councillors and residents agreed the following action plan priority areas for Rowley Fields:

- Traffic/Parking
- Lack of Community facilities
- Environmental Issues
- Lack of Youth activities
- Lack of Children's activities
- Lack of Older People's activities
- Mini motos

Councillors and residents also agreed that the following items be added to the action plan being developed:

<b>Action</b>	<b>Priority Area</b>	<b>Officer Identified</b>	<b>Deadline</b>
Environmental Services Patch Walk	Environmental Issues	Steve Letten / Adrian Russell	Early 2009.
Traffic Survey of Rowley Fields hot spots.	Traffic/Parking Issues	Steve Letten, Members Support Officer	No exact date specified, but suggested to commence in 2009.
Work to promote/advertise the local community facilities available and in particular activities for Older People.	Lack of Community facilities (and) lack of activities for Older People	Steve Letten, Members Support Officer	Not determined.
Pursue the use of other community facilities on a casual basis.	Lack of Community facilities	Steve Letten, Members Support Officer	Not determined.
Arrange a tour for residents to the community facilities identified as part of the above review.	Lack of Community facilities	Steve Letten, Members Support Officer	Not determined.

After discussions with residents the following issue, not directly related to the ward action plan priorities, was raised for action:

<b>Action</b>	<b>Officer Identified</b>	<b>Deadline</b>
Enquiry made relating to the graffiti on the Leicester City Council vehicle (No 5708) – follow up with Cllr. Naylor.	Steve Letten, Members Support Officer	Not determined.

## **27. COMMUNITY MEETING BUDGET**

A supplemental funding application (Application No. 3) was tabled and circulated at the meeting.

Councillor Cooke explained each budget application to residents and explained how any bids endorsed by the Community Meeting would be approved.

#### Funding Application – Cultural Experience

Councillor Glover stated that the bid offered good value for money, as it works out at £3.25 per head.

RESOLVED:

that it be agreed that the funding application for £250 be supported, subject to the condition that the organisers consider the feasibility of arranging a similar project for all people within the ward and that information be provided back to the Council demonstrating that this has been undertaken.

#### Funding Application – Young People/Key Agency Team Building Event

Councillor Cooke noted that the organisers, Braunstone Joint Action Group, have been the most successful Joint Action Group in the city area.

RESOLVED:

that it be agreed that the funding application for £250 be supported.

#### Funding Application – Braunstone Joint Action Group

The following concerns/questions were raised at the meeting in relation to the bid:

- What happened to the equipment that was previously provided?
- What happens to the clothing and equipment once the Police Officer moves on?
- How does the cycle kit differ from standard kit and why does it cost so much?

The Police Officer from the Local Policing Unit confirmed that:

- The previous cycles were stolen but the offender had been caught and prosecuted.
- The kit differs from the standard Police issue kit hence the additional cost.
- The clothing is issued to the individual Officer therefore when they move areas/forces, through promotion or otherwise, the kit remains with them.
- This form of transport is required due to the need to cover areas such as Braunstone Park that are generally inaccessible by vehicles other than cycles/motorbikes, and due to the shortage of such vehicles in the area.

Steve Letten, Members Support Officer, suggested to the meeting that conditions could be written into the approval in relation to the use of the equipment should the bid be supported and that in respect of future funding no repeat applications could be made to any of the Community Meetings funds.

RESOLVED:

that it be agreed that the funding application of £1729.30 be supported, subject to the condition that written confirmation be provided to the Council confirming that

- A) The equipment will not be used by Neighbourhood Policing Units outside the Braunstone Park and Rowley Fields ward, and
- B) That the whole ward should benefit from the equipment.

## **28. ANY OTHER BUSINESS**

### Domestic Violence

An Officer from the Domestic Violence Team gave a verbal presentation on the various Domestic Violence initiatives currently available in the area and circulated some supporting information at the meeting.

Councillor Cooke suggested that the Officer liaise with Steve Letten, Members Support Officer, in relation to attending further Community Meetings and Community Groups with a view to providing a discreet contact point at such meetings/events.

## **29. ENVIRONMENTAL SERVICES**

Brian Stafford, Leicester City Council, gave a verbal update on the 10,000 Trees project and the potential for planting in the Braunstone Park and Rowley Fields ward.

Residents and Councillors raised the following concerns/questions:

- That regard should be had for the residential amenity of the local area when planning any planting schemes.
- Would the Council consider planting schemes on private land?

Brian Stafford, Leicester City Council, confirmed that when considering the viability of planting schemes they must always be sympathetic to the residential amenity of the area and that planting suggestions in public spaces would be given first consideration but schemes on private land may be considered depending on demand for schemes in public areas.

## **30. ANY OTHER BUSINESS**

Councillor Glover explained the new Members Bulletin to the meeting and confirmed that it would be brought to future Community Meetings once published.

An Environmental Services newsletter was tabled and circulated to residents at the meeting.

### **31. FUTURE MEETINGS**

The following schedule of meetings was proposed and agreed at the meeting on the basis that these may need to be amended subject to the Council schedule of meetings to be announced at the forthcoming 2009/2010 Annual Council meeting:

1. Tuesday 10<sup>th</sup> March 2009
2. Tuesday 9<sup>th</sup> June 2009
3. Tuesday 8<sup>th</sup> September 2009
4. Tuesday 8<sup>th</sup> December 2009
5. Tuesday 9<sup>th</sup> March 2010

### **32. CLOSE OF MEETING**

The meeting closed at 7.13pm.







## Ward Community Fund Proposal Form

**Please read the Guide to the Ward Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

Braunstone

2. Title of proposal

Mini Moto Academy based in Braunstone

3. Name of group or person making the proposal

Nacro – National Crime Reduction Agency

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Mini Moto Academy will have been running a year in July and is now catering for young people and parents from all backgrounds. We are also an official placement for young people on Referral Orders with The Youth Offending Service – using this as reparation.

NACRO have recently moved into a new training centre where we have the space and opportunity to develop the mechanics/educational element for the club.

The Delivery team, young people and parents have volunteered their services in many different ways and will hopefully continue. For example we now have a website [www.minimotoadademy.co.uk](http://www.minimotoadademy.co.uk)

which was kindly developed by a parent free of charge as a way of developing the academy.

This is the type of ownership Nacro were hoping to encourage. The academy meets on Wednesday evenings to do mechanics etc however the area needs shelving, painting and designing so that the young people can have a proper set up as we have the space.

Darren the club co-ordinator is soon due to start work on the area and we will have help no doubt from the young people and parents to do some of this work. We have developed this club on a shoe string so far but feel that a resourced workshop would enable the club to develop.

We are keen to keep the riders fees at 0 for now to encourage people that have limited monies. This makes the programme more accessible. Also we are about to seek guidance from Graham Lloyd on a public liability insurance for our club so we can go it alone -this would really open up delivery as we could source our own bikes which we have been donated from the police.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Shelving & workshop equipment	£5K	Est
Insurance and event fees		
<b>Total</b>	<b>£5,000</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Yes – Braunstone JAG  
SLP/JMG

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9. Who proposed the project? Please provide contact details.

Name of contact person	Jo Adams
Your position in organisation or group	Braunstone JAG Chair
Name of organisation or group	Braunstone JAG
Address c/o Jo Adams, Nacro, 18 Slater Street, LE3 5AS	
0792 057 1602	
Phone number 0792 057 1602	Email joanna.adams@nacro.org.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Nacro
Jo Adams	
Name of organisation or group	NACRO
Address as above	
Phone	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jo Adams
Signature	
Date	26.2.09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827